



2020 November to Remember Craft Sale Vendor Guidelines 2020

Please retain this information for future reference.

- Vendors are required to provide their own table coverings (which should reach to the floor). Boxes and packing material should be stored under tables. Safety demands that the floor area in front of the table be kept clear for customer access.
- Doors are open at **7:00am** on the day of sale. All vendors are to have their tables set up by **8:30am**. There will be an opportunity provided the day before for set up from **3:00pm – 5:00pm**. Please cover your table after setting up on Friday afternoon.
- Vendors must accept responsibility for the safety and security of their own items.
- Vendors should do a self-screening on the day of the event: <https://myhealth.alberta.ca/Journey/COVID-19/Pages/Assessment.aspx> before coming to the event. If you have any symptoms, please stay home.
- Tables will be spaced for physical distancing for vendors and attendees.
- Encourage customers to limit the handling of products; ask customers to point out items. If customers must handle the product, please have them sanitize their hands.
- Remind customers to socially distance while checking out your table.
- Please limit 2 vendors per table to allow for more customers to shop.
- No food items or preserves are allowed to be sold.

**It is everyone's responsibility to ensure a safe and successful event!
Thank you for your support and cooperation.**