



# Board of Directors

## Composition / Responsibilities / Attributes

### **Composition**

The Board of Directors of the North Edmonton Seniors Association consists of a minimum of **nine** and a maximum of **twelve** Directors elected by the membership of the Association.

### **Officers of the Board**

The Officers of the Board (Executive Committee) are as follows:

- President
- Vice-President
- Treasurer
- Secretary
- Past President

### **Term of Office**

Directors are elected for a term of **two years** and may serve two consecutive terms. After two consecutive terms, a break in service of one year is required prior to re-election.

### **Meeting Frequency**

The Board of Directors must meet at least six times per year. Typically, **monthly meetings** are held except in the summer months.

### **Responsibilities**

While acting in **good faith**, in the **best interests of the Association** and adhering to the **NESA Code of Conduct**, the Board has responsibility for the following:

1. Overall management of business affairs
2. Acting as stewards of assets
3. Managing finance.
4. Ensuring compliance with laws and requirements from external agencies
5. Approving funding, strategies, programs, activities, expenditures
6. Setting and oversight of strategic direction
7. Governance
8. Risk Management
9. Supervision of the Executive Director

### **Attributes**

Your Board is composed of people who seek to help NESA **achieve its vision** and **accomplish its mission**. The Board seeks to attract Directors with the following **attributes**:

- Commitment and interest in the affairs of NESA
- Objectivity and open-mindedness

- Integrity
- Courage
- Use of Informed Judgement
- Perspective
- Conceptual thinking and problem-solving

**behavioral skills:**

- Ability to present opinions
- Willingness and ability to listen
- Ability to ask questions
- Flexibility
- Ability to resolve conflict
- Dependability

and **experience** with one or more of the following:

- Seniors Issues
- Recreation/Social Services
- Financial management
- Facility operations
- Leadership
- Governance
- Strategy development
- Risk management
- Communications
- Technology
- Marketing/public relations
- Government/partner relations
- Human resources
- Fund raising
- Regulation/compliance

Board members are not expected to be giants of business nor paragons of performance.

Successful Directors will be passionate about NESAs and willing to work to keep the organization vibrant.

**Vision:**

We are a vibrant, sustainable organization, serving adults 55 plus within our community.

**Mission:**

Providing a friendly environment offering activities and services promoting wellness, independence and community involvement for persons 55 plus.

**Core Values:**

Communication: sharing information, listening to others

Respect: for the ideas and differences of others

Trust: upholding our values, honouring our commitments

Inclusion: valuing a culture of harmony, understanding and celebrating our diversity

Cooperation: partnering with others in the community for the benefit of all

**Interested in joining the Board of Directors?**

Contact Hugh Newell at [info@nesa1.ca](mailto:info@nesa1.ca)